

## Web site designing Offer letter

Contact Person: \_\_\_\_\_ Company \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ MD ZIP \_\_\_\_\_  
E-mail address \_\_\_\_\_ Phone \_\_\_\_\_ FAX \_\_\_\_\_  
Alternate email: \_\_\_\_\_ Alternate Phone number: \_\_\_\_\_ cell) \_\_\_\_\_

Following items you might need to make your website good looking and presentable, (please check the selected item, Add the total amount and initial all the pages, and sign at the end and post or fax it us.)

1. Static website of around 7 pages \$ 149   
Content/ material to be provided by the Client & 2 iterations for website changes and uploads.
- or
2. Static website of around 7 pages \$ 249   
Contents can be developed for FREE as long as it is with in 10 hours of content development & with 5 iteration of website changes and uploads
3. Extra Work of content writing \$7 per hour for first 10 hours \$5 there after
4. Web hosting (on our Linux server) @ \$9 per month\*\*   
\*\*(If paid in for one year), otherwise \$15 per month
5. 5 email with this package of hosting **FREE**
6. Domain Name (.com, .net,.org ) @\$9.00

Total amount \_\_\_\_\_

### Please Note:

- ?? Content/ material to be provided by the Client.
- ?? Database/Flash/Script as per clients need and will be charged as per complexity.
- ?? Extra iteration in website (every change and upload) \$10
- ?? Website submission\* to major search engines
- ?? Infinity Link will be there as developed by Infinity Ventures

**(Authorized Signatory)**

### Payment Mode:

Advance \$99 with work order.

Please send signed form to above address or fax to India address or send scanned copy though email.

**Infinity Venture (India) Pvt. Ltd ®**  
**E-57, Sector 3, Noida –201301 India**  
**Phone 91-120-3097117**  
**Fax: 91-120-2534502**  
**Email : infinity@cybersecretary4u.com**

## Terms and condition:

**Infinity's motto is complete customer's satisfaction.**

These are the terms of our service agreement:

1. The above-named client is engaging Infinity Ventures (India) Pvt. Ltd., as an independent contractor for the specific project of developing and/or improving a website. The client hereby authorizes Infinity to access this account, and authorizes the web hosting service to provide infinity with "write permission" for the client's webpage directory, and any other directories or programs, which are needed for this project. The client also authorizes Infinity to publicize their completed website to Web search engines, as well as other Web directories and indexes.
2. **E-mail response link** on each webpage to any e-mail address the client designates. An online feedback form will also be created on the static page.
3. **Photos and images:** Photos and other graphic images are to be supplied by clients.
4. **Web hosting:** Website will be hosted on Linux server, with SMTP support and with 20 MB space. Non-e-commerce websites are allotted **350 MB** of bandwidth each month and will be charged **\$0.20 per MB overage**. The client understands that any web hosting services may require a separate contract with a web hosting service.
5. Changes / modification: Please send us your **final text**. Time required to make substantive changes to client-submitted text after the WebPages have been constructed will be additional, billed at the hourly rate.
6. **Search engine submission:** Site publication to any 4 major search engines (which are free Such as Goggle, AltaVista, WebCrawler, Lycos etc.) Any search engine like Yahoo and Inktomi will attract an additional cost, for submission.
7. **Maintenance and Hourly Rate:** This agreement includes minor webpage maintenance to regular WebPages over a four-week period, including updating links and making minor changes to a sentence or paragraph. It does not include removing nearly all the text from a page and replacing it with new text. The four-week maintenance period commences upon the date the client's web site is officially published to the web.
8. **Legal:** Infinity does not warrant that the functions contained in these WebPages or the Internet website will meet the client's requirements or that the operation of the WebPages will be uninterrupted or error-free. The entire risk as to the quality and performance of the WebPages and website is with client. In no event will Infinity be liable to the client or any third party for any damages, including any lost profits, lost savings or other incidental, consequential or special damages arising out of the operation of or inability to operate these WebPages or website, even if, Infinity has been advised of the possibility of such damages. If any provision of this agreement shall be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions.
9. **Copyright to WebPages:** Copyright to the finished/assembled work of WebPages produced by Infinity is owned by Infinity. Upon final payment of this contract, the client is assigned rights to use the website & the design, graphics, and text contained in the finished assembled website. Rights to photos, graphics, source code, work-up files, and computer programs are specifically not transferred to the client, remain the property of their respective owners. Infinity retain the right to display graphics and other Web design elements as examples of their work in their respective portfolios.

**Payment mode/ term and conditions:**

Through Pay Order / Demand draft payable to "Infinity Ventures (India) Pvt. Ltd." at India and post the instrument at our office address:

E 57, Sector 3, Noida-201301, India

OR

**Through Check** payable to "Infinity Ventures (India) Pvt. Ltd." And post it to:

P.O. Box 1732, Germantown, Maryland 20875

OR,

By wire transfer/ Wire instructions: Please Remit USD **XXX**, for Credit of Account No. 001-1-427374 of ICICI Bank Limited, Mumbai (CHIPS UID NO. 340828) (SWIFT CODE: ICICINBB) With Chase Manhattan Bank, New York (SWIFT ID: CHASUS33) (FW 021000021), For further credit to Beneficiary Account Number 628105016800 of M/s Infinity Ventures (India) Pvt. Ltd. with ICICI Bank, Lucknow Branch (Branch Code: 6281)

Purpose: as per invoice/ work order number

ALL BANK CHARGES INCLUDING TRANSFER CHARGES ARE TO THE A/C OF PAYEE.

Referral discount: 50% discount, will be offered if another referred clients takes a similar or higher amount package service.

The undersigned agrees to the terms of this service agreement on behalf of his or her organization or business.

On behalf of the client (authorized signatory):

\_\_\_\_\_ Date \_\_\_\_\_